

Reinforcing Routines and Procedures







TechCrunch



Digitability

BANKABILITY ROUTINES and PROCEDURES

Materials:

- Bankability Routines and Procedures Checklist
- Bankability Dollars
- Bankability Dollar Tracker
- Yes/No Answer Board

Directions:

Use the provided checklist to recall common Bankability routines and procedures you might need to review to remind students of expectations. Students will explain or answer questions about different bankability scenarios. Award one Bankability dollar for each routine or procedure described correctly. Add dollars earned to student accounts in Bankability.

Differentiation:

Tier 1: Students can write a paragraph or bulleted sequence to explain a Bankability routine or procedure. (ex. How to view a pay stub.)

Tier 2: Students can verbally describe or explain a Bankability routine or procedure.

Tier 3: Students can use yes/no Image Board or a thumbs up/down to show whether or not a classroom routine is described correctly. (Ex. When are we log on to Bankability, should we look for due bills?)



Bankability Routines and Procedures

Daily:

- Set a goal for how many dollars you would like to earn each day
- Earn dollars for successful workplace behavior
- Identify problematic behaviors to decrease
- Reflect on goal vs actual earnings
- Unlock assigned badges

Weekly:

- Check account balances
- Compare your actual earnings to the budget you set
- □ Calculate earnings for the week
- Review account balance for accuracy
- Identify ways to increase earnings

Pay Day (1st & 15th):

- Check for bills due
- Review Pay Stub
- Check account balances for new deposits
- Celebrate by making purchases

Monthly:

- Pay bills on time (before due date)
- Set a budget for the following month
- Review previous months bank statements
- Transfer money into savings account



Supplemental Materials

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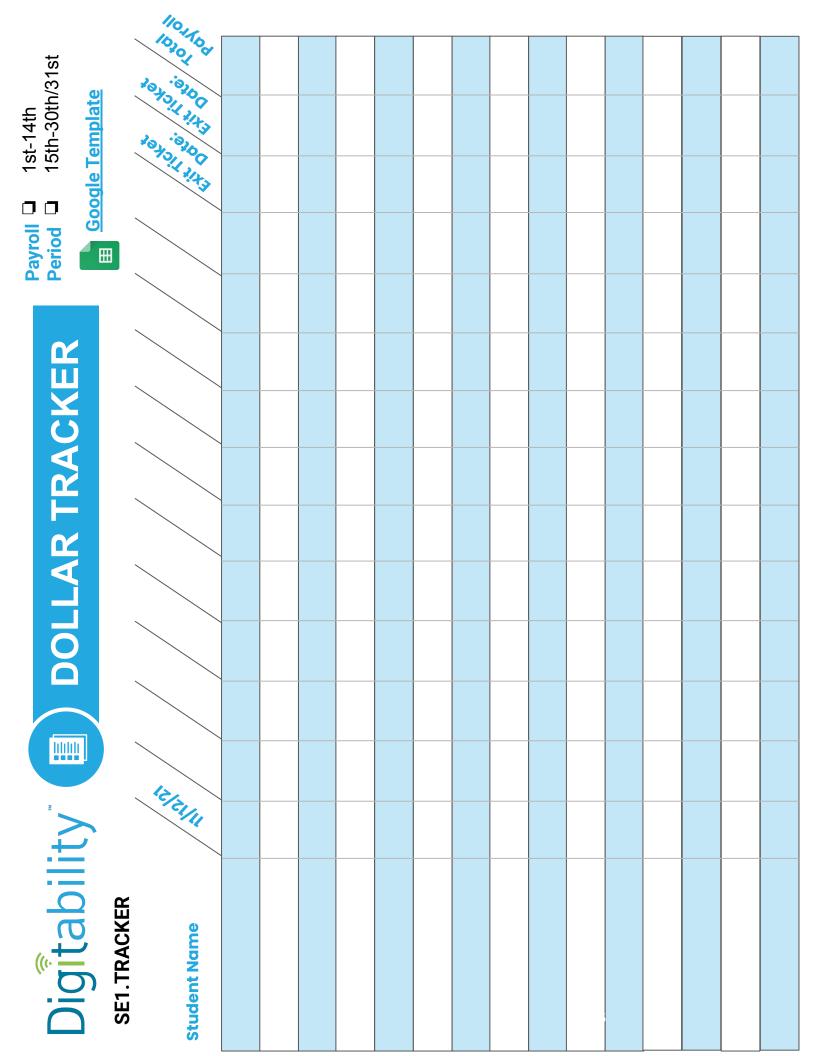






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Directions: Keep this page safe! After each lesson, mark down the date and the dollars you earned.



Access the interactive Google Template Version.

DATE	GOAL Income	DOLLARS EARNED:

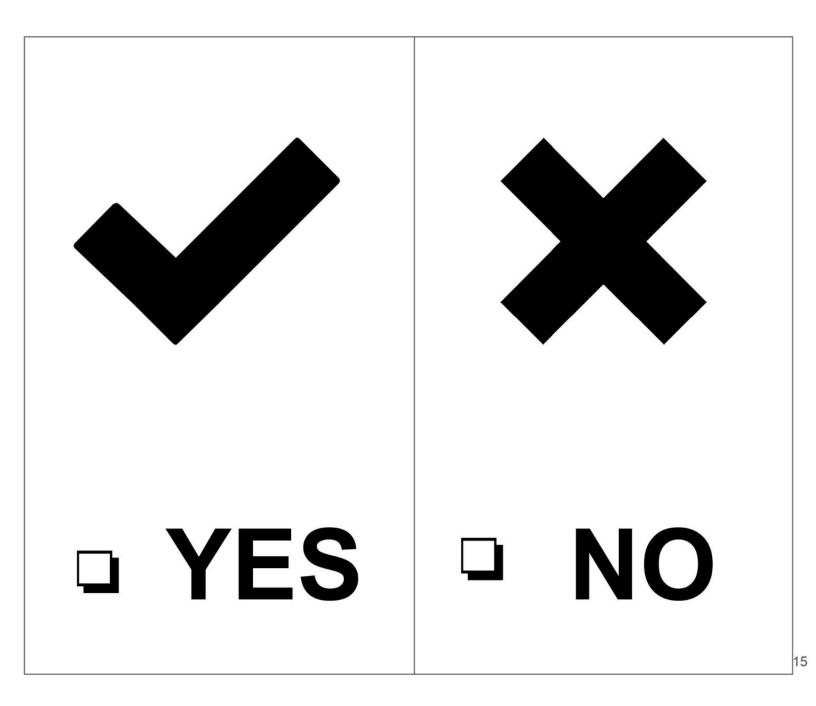




Find All Bills Here



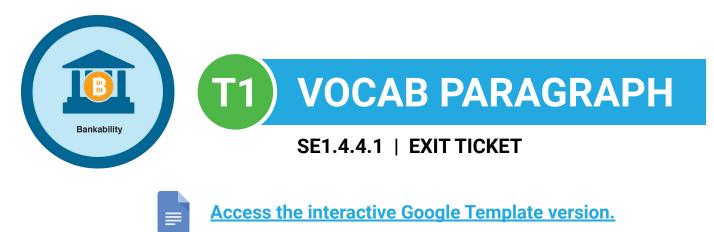
Directions: To make a selection, right click on the YES or No box.





Name

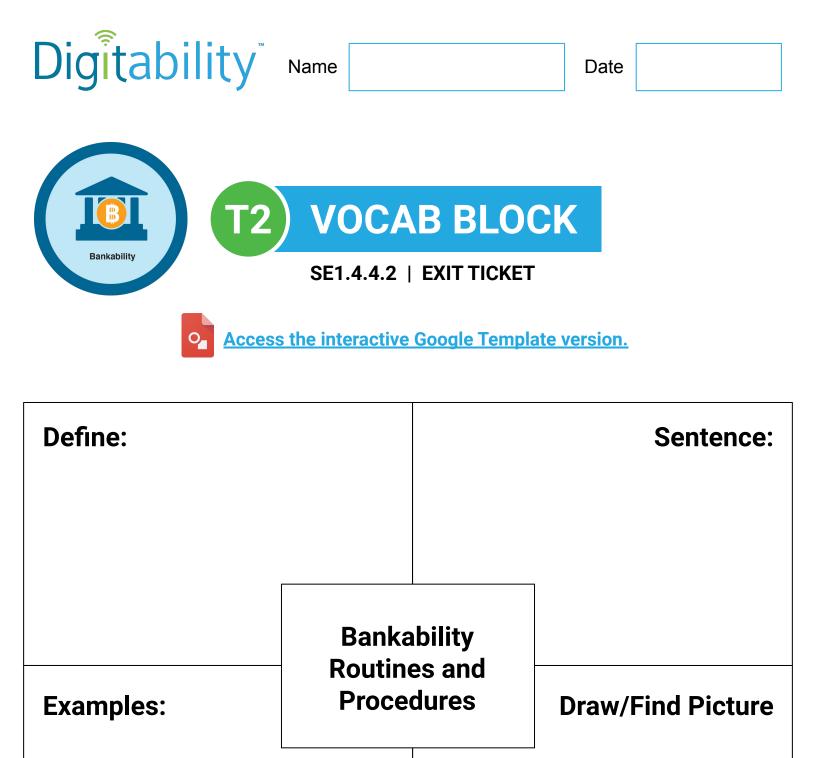
Date



Directions: Write a paragraph using this lesson's vocabulary term. Be sure to describe what it is and examples. Include any ways it may be used in the workplace.

Vocab Word

Bankability Routines and Procedures

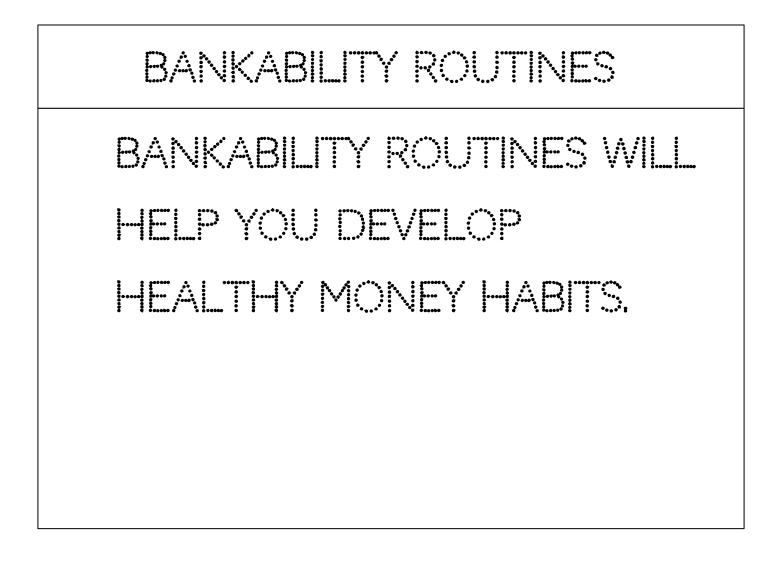




Date

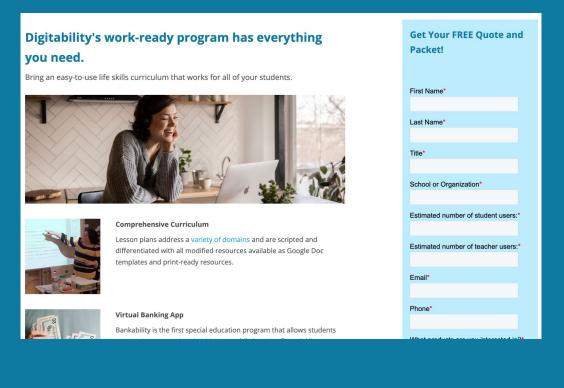


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