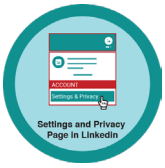


UNIT 41: CREATING CONTENT IN LINKEDIN
LESSON 5: SETTINGS & PRIVACY PAGE IN LINKEDIN

LESSON OVERVIEW

To access your Settings and Privacy page on LinkedIn, click the Account Settings Button. After you click the Account Settings Button, a dropdown will appear. Click the Settings and Privacy link.

Time: ~30 minutes

OBJECTIVE

Students will be able to identify helpful tools of LinkedIn.

PRINT PREPARATION

1. Print this lesson's Dollar Tracker.
2. Review sequence of activities in lesson.
3. Learn which supplements you will use.
4. Print/Copy/Laminate materials that fit your student's needs.
5. Refer to your Level 2 Guide to read about effective practices.

ONLINE REVIEW

1. Sign into Digitability
2. Click **LESSONS** tab
3. Select **Level 4 - Prime Professional**
4. Select **Unit 41**
5. Select **Lesson 5 - Settings & Privacy Page on LinkedIn**

WORKPLACE BEHAVIOR FOCUS FOR THIS UNIT

Using the Dollar Tracker, select two additional behaviors that you will target throughout the course of this unit. Always include participation/contribution in addition to the two new behaviors.

LESSON PLAN

WARM UP

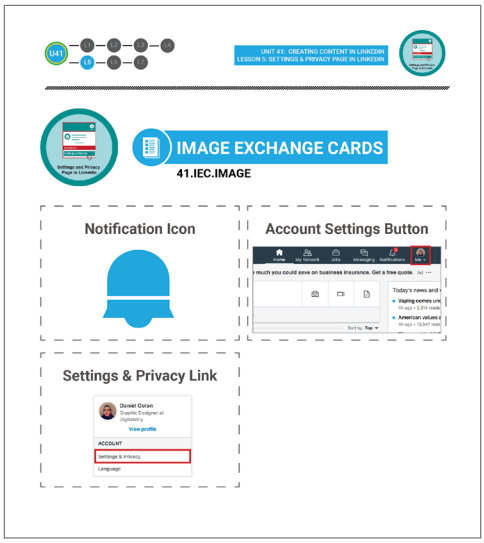
1. Write the following on the board, leaving a blank space for the phrase **"notification icon."**

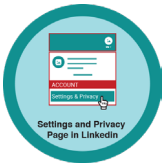
   a. When you click the _____ _____, a dropdown will appear. This dropdown will have all of your notification in it.

2. Have a student come up to the board to fill in the correct answer.

Repeat the process to ensure all students get a chance to participate and earn a participation dollar.

3. Distribute **41.IMAGE.IEC** to students. See **DIFFERENTIATION** for this activity to identify supplements needed for your students.





DIFFERENTIATION

T1 Writes response on board

T2 Writes response on board with assistance from a Tier 1 partner or writes answer in notebook

T3 Writes response on board with assistance from an adult or points to **Image Exchange Cards** [41.IMAGE.IEC]

Pro tip: Remember Rule #3 Avoid a power struggle to stay focused on instruction. We are helping students learn to self-regulate. Therefore, it is important to give students time to opt in or identify their replacement behavior. If a student is not following directions, give them one minute before taking additional dollars.

4. Give immediate feedback to each student (see below). Record Workplace Behavior earnings and/or spending on the **Dollar Earnings Tracker. [41.5.DollarTracker]**

[NAME] + [BEHAVIOR] + [CONSEQUENCE] + [REPLACEMENT BEHAVIOR/REINFORCEMENT]

+$ SUCCESSFUL

"Nice job [Behavior], Marcus. You earned a [Behavior] dollar."

- Participation/Contribution
- Sharing/Helping
- Greeting a Guest
- Following Directions/Staying on Task
- Encouraging

-$ PROBLEMATIC

"Marcus, you [Behavior]. [Behavior]s cost $1. Next time, [Replacement Behavior] to earn a $1."

- Off-task
- Off-topic/Inappropriate Comment
- Disrespect/Teasing
- Complaining/Whining
- Interrupting
- UMAPA
- Arguing

GUIDED WATCHING

Call out earnings to the class, *"[Student] has earned x dollars for participating. [Student] has earned x dollars for participating and sharing. [Student] has earned x dollars..."*

Pro tip: Build confidence in your students Identify students who have not earned money and focus on engaging them. Use differentiation tools if reluctant to participate i.e. have them point to or write down their answers. EVERY student should be earning money.

1. Ask, *"For a participation dollar, who can tell me the name of our next badge?"*

Answer: Settings & Privacy Page on LinkedIn

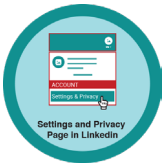
2. Distribute **41.BADGE** to students. See **DIFFERENTIATION** for this activity to identify supplements needed for your students.

DIFFERENTIATION

T1 On-topic shared verbal response.

T2 Writes down badge name or walks up to point to badge

T3 Uses **Badge Board** [41.BADGE] for this unit



3. Give immediate feedback to each student (see below). Record Workplace Behavior earnings and/or spending on the **Dollar Earnings Tracker. [41.5.DollarTracker]**

[NAME] + [BEHAVIOR] + [CONSEQUENCE] + [REPLACEMENT BEHAVIOR/REINFORCEMENT]

+$ SUCCESSFUL	-$ PROBLEMATIC
"Nice job [Behavior], Marcus. You earned a [Behavior] dollar."	*"Marcus, you [Behavior]. [Behavior]s cost $1. Next time, [Replacement Behavior] to earn a $1."*
Participation/Contribution	Off-task
Sharing/Helping	Off-topic/Inappropriate Comment
Greeting a Guest	Disrespect/Teasing
Following Directions/Staying on Task	Complaining/Whining
Encouraging	Interrupting
	UMAPA
	Arguing

4. Bring attention to screen, *"Let's watch this lesson. I know that [student's name] is actively watching because he has his eyes on the screen, and he is actively listening by giving a thumbs up when he hears the phrase* **"Settings & Privacy."**

5. Ask students to give a thumbs up every time they hear and/or see the phrase **"Settings & Privacy"** in the video.

6. Play video.

Pro tip: Remember Rule #3 Avoid a power struggle to stay focused on instruction. We are helping students learn to self-regulate. Therefore, it is important to give students time to opt in or identify their replacement behavior. If a student is not following directions, give them one minute before taking additional dollars.

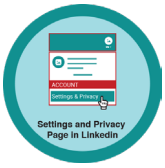
7. Distribute **41.IEC.THUMB** to students. See **DIFFERENTIATION** for this activity to identify supplements needed for your students.

DIFFERENTIATION

T1 Puts thumbs up

T2 Uses **Thumbs Image Exchange Card** [41.IEC.THUMB]

T3 Uses **Thumbs Image Exchange Card** [41.IEC.THUMB]



8. Give immediate feedback to each student (see below). Record Workplace Behavior earnings and/or spending on the **Dollar Earnings Tracker. [41.5.DollarTracker]**

[NAME] + [BEHAVIOR] + [CONSEQUENCE] + [REPLACEMENT BEHAVIOR/REINFORCEMENT]

+$ SUCCESSFUL	-$ PROBLEMATIC
"Nice job [Behavior], Marcus. You earned a [Behavior] dollar."	*"Marcus, you [Behavior]. [Behavior]s cost $1. Next time, [Replacement Behavior] to earn a $1."*
Participation/Contribution	Off-task
Sharing/Helping	Off-topic/Inappropriate Comment
Greeting a Guest	Disrespect/Teasing
Following Directions/Staying on Task	Complaining/Whining
Encouraging	Interrupting
	UMAPA
	Arguing

INFORMAL ASSESSMENT

1. Ask, *"For a participation dollar, who can tell me what you should click in order to access your Settings & Privacy page on LinkedIn?"*

Possible Answers: the Account Settings Button

Write the term and definition on the board after student responses.

2. Ask, *"For a participation dollar, what will happen when you click on the Account Settings Button?"*

Possible Answers: a dropdown will appear

3. Ask, *"For a participation dollar, what should you click on this dropdown?"*

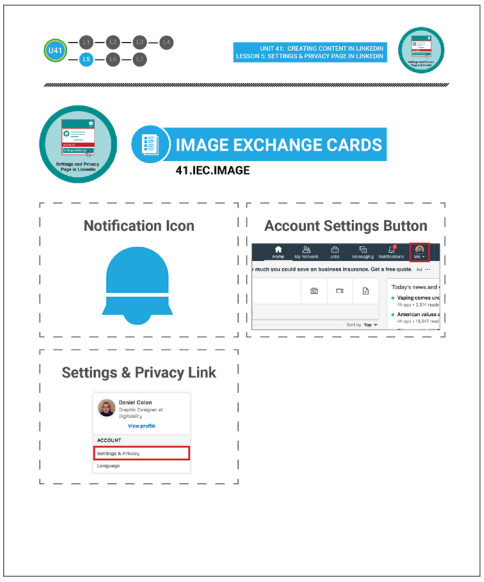
Possible Answers: Settings & Privacy link

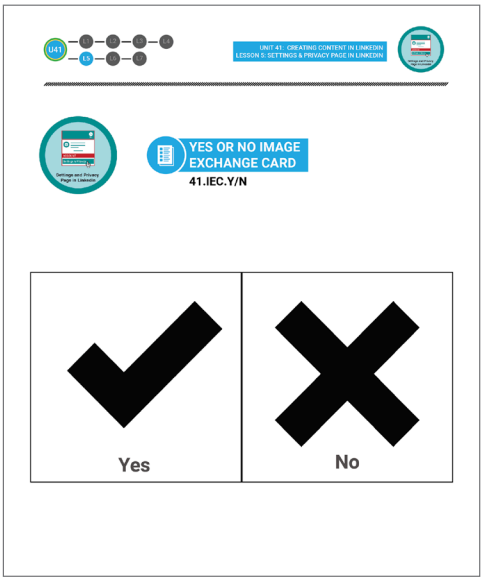
Pro tip: Use content domain to develop expressive communication If a student gives a one-word answer or a fragment, require a complete sentence before awarding the $1. Then, use positive narration to reinforce the student's expressive communication:

"I love how you used a complete sentence for your answer. Nice job earning a dollar!"

"Yes, nice job participating, [student]! You earned a participation dollar."

4. Distribute **41.IMAGE.IEC or Yes or No Image Exchange Cards 41.IEC.Y/N** to students. See **DIFFERENTIATION** for this activity to identify supplements needed for your students.



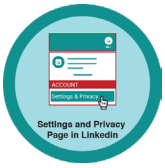


DIFFERENTIATION

T1 On-topic shared verbal response

T2 Writes response down in notebook OR rephrase prompt to a **yes or no** question

T3 Distribute **Yes or No Image Exchange Card** [41.IEC.Y/N] for rephrased question



5. Give immediate feedback to each student (see below). Record Workplace Behavior earnings and/or spending on the **Dollar Earnings Tracker. [41.5.DollarTracker]**

[NAME] + [BEHAVIOR] + [CONSEQUENCE] + [REPLACEMENT BEHAVIOR/REINFORCEMENT]

+$ SUCCESSFUL	-$ PROBLEMATIC
"Nice job [Behavior], Marcus. You earned a [Behavior] dollar."	*"Marcus, you [Behavior]. [Behavior]s cost $1. Next time, [Replacement Behavior] to earn a $1."*
Participation/Contribution	Off-task
Sharing/Helping	Off-topic/Inappropriate Comment
Greeting a Guest	Disrespect/Teasing
Following Directions/Staying on Task	Complaining/Whining
Encouraging	Interrupting
	UMAPA
	Arguing

Pro tip: Stick to the script! Help your students develop self-regulation strategies. Do not give lengthy explanations for behavior. Using clear language formulas helps students identify the workplace behavioral norm AND the optimal replacement behavior.

PLAY ACTIVITY VIDEO

1. Ask the class, *"Who would like to unlock the Settings & Privacy Page on LinkedIn Badge for $1?"*

Click Activity Button to Play Activity Video

2. Student discusses with class to choose the correct answer.

a. If student chooses correct answer, have student or whole class dance.

b. If student chooses incorrect answer, repeat Step 2 until student unlocks the badge.

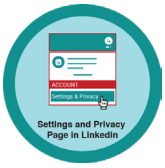
3. Distribute and cut out **Word Wall Printout 41.5.5** Students that unlocked the badge will place the **Settings & Privacy Page on LinkedIn** printout on the classroom's word wall. See **DIFFERENTIATION** for this activity to identify supplements needed for your students.

DIFFERENTIATION

T1 Student will use verbal prompting to unlock the badge with the class.

T2 Student will use verbal prompting and hand signals to unlock the badge with the class.

T3 Student will use hand signals, pointing, prompting levels or adult/Tier 1 partner support to unlock the badge with the class.



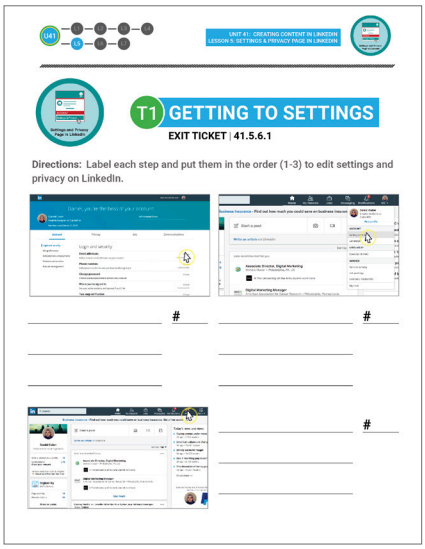
4. Give immediate feedback to each student (see below). Record Workplace Behavior earnings and/or spending on the **Dollar Earnings Tracker. [41.5.DollarTracker]**

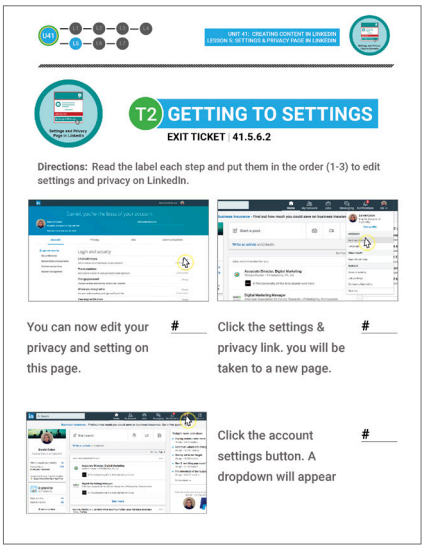
[NAME] + [BEHAVIOR] + [CONSEQUENCE] + [REPLACEMENT BEHAVIOR/REINFORCEMENT]

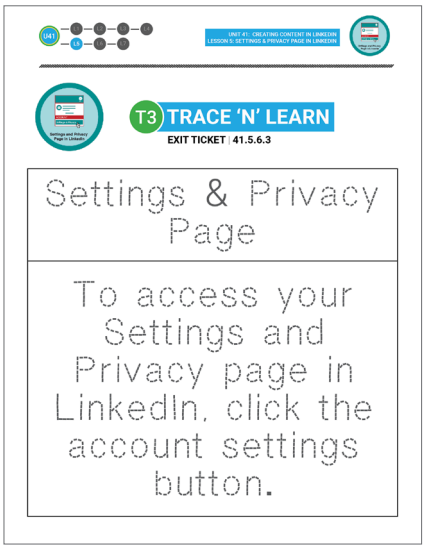
+$ SUCCESSFUL	-$ PROBLEMATIC
"Nice job [Behavior], Marcus. You earned a [Behavior] dollar."	*"Marcus, you [Behavior]. [Behavior]s cost $1. Next time, [Replacement Behavior] to earn a $1."*
Participation/Contribution	Off-task
Sharing/Helping	Off-topic/Inappropriate Comment
Greeting a Guest	Disrespect/Teasing
Following Directions/Staying on Task	Complaining/Whining
Encouraging	Interrupting
	UMAPA
	Arguing

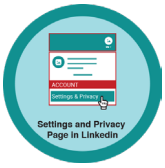
ASSESSMENT/EXIT TICKET

1. Distribute the **Settings & Privacy Page on LinkedIn** Exit Ticket **41.5.6** to students. See **DIFFERENTIATION** for this activity to identify supplements needed for your students.


T1 GETTING TO SETTINGS
EXIT TICKET | 41.5.6.1
Directions: Label each step and put them in the order (1-3) to edit settings and privacy on LinkedIn.


T2 GETTING TO SETTINGS
EXIT TICKET | 41.5.6.2
Directions: Read the label each step and put them in the order (1-3) to edit settings and privacy on LinkedIn.
You can now edit your privacy and setting on this page.
Click the settings & privacy link. you will be taken to a new page.
Click the account settings button. A dropdown will appear


T3 TRACE 'N' LEARN
EXIT TICKET | 41.5.6.3
Settings & Privacy Page
To access your Settings and Privacy page in LinkedIn, click the account settings button.



DIFFERENTIATION

T1 Using Tier 1 **Getting to Settings** Exit Ticket [41.5.6.1], student labels each step to edit settings and privacy on LinkedIn and puts them in order (1-3).

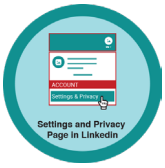
T2 Using Tier 2 **Getting to Settings** Exit Ticket [41.5.6.2], student reads the label for each step to edit settings and privacy on LinkedIn.

T3 Student has option to complete **Getting to Settings** Exit Ticket [41.5.6.2] or **Trace 'n' Learn Card** Exit Ticket [41.5.6.3].

2. Give immediate feedback to each student (see below). Record Workplace Behavior earnings and/or spending on the **Dollar Earnings Tracker. [41.5.DollarTracker]**

[NAME] + [BEHAVIOR] + [CONSEQUENCE] + [REPLACEMENT BEHAVIOR/REINFORCEMENT]

+$ SUCCESSFUL	-$ PROBLEMATIC
"Nice job [Behavior], Marcus. You earned a [Behavior] dollar."	*"Marcus, you [Behavior]. [Behavior]s cost $1. Next time, [Replacement Behavior] to earn a $1."*
Participation/Contribution	Off-task
Sharing/Helping	Off-topic/Inappropriate Comment
Greeting a Guest	Disrespect/Teasing
Following Directions/Staying on Task	Complaining/Whining
Encouraging	Interrupting
	UMAPA
	Arguing



IMMEDIATE FEEDBACK/NEXT STEPS

1. Read off Dollar Earnings Tracker and announce how many dollars each student earned or spent during the lesson.

2. Students will fill in their dollar earnings from the lesson using their **My Digitability Earnings sheet**. Have students staple this sheet into their notebooks so they can use it for the entire unit.

3. If time permits, you can either have students log into their student accounts for independent practice or you can continue on to the next lesson plan.

DIFFERENTIATION

T1 Login independently using password cards.

T2 Login independently using password card with the help from a Tier 1 partner for any required troubleshooting.

T3 Teacher or Tier 1 assistance to help student login using their password card.

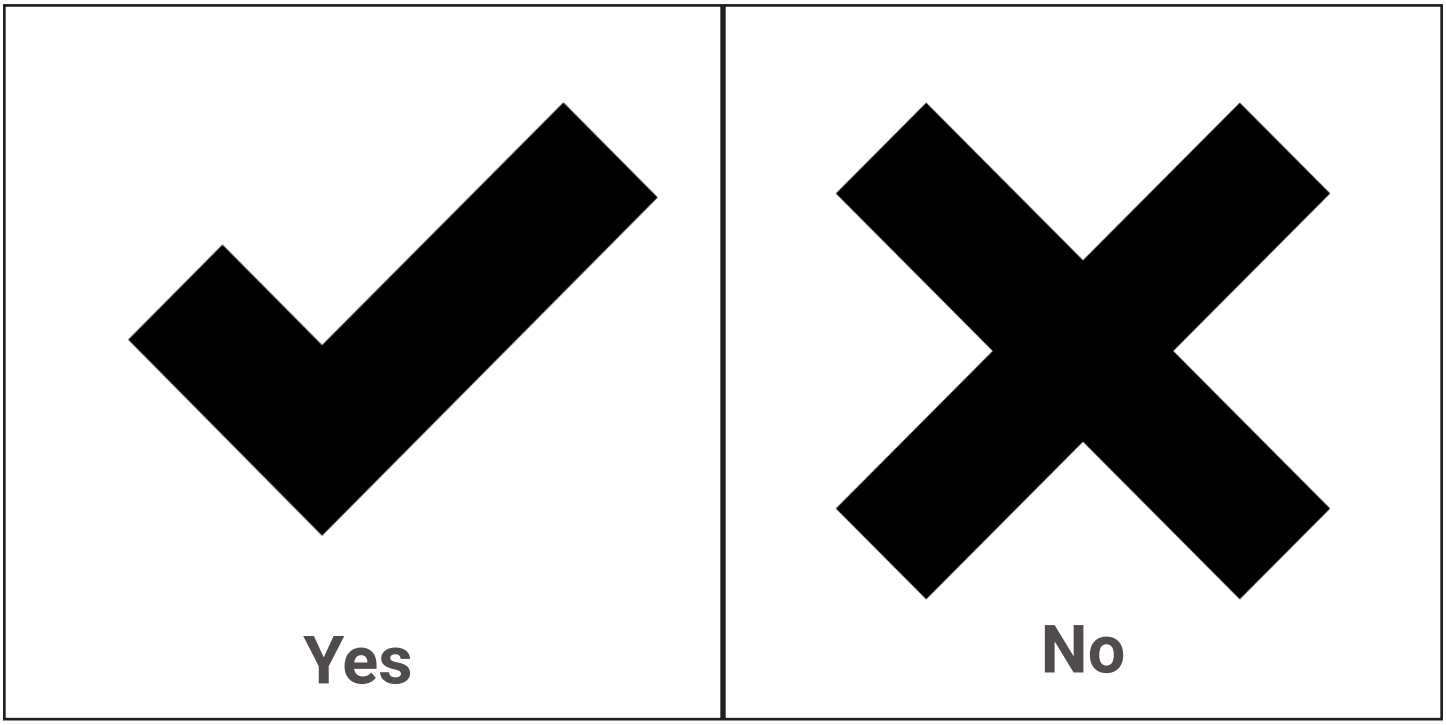
Dollar Tracker

41.5.Dollar tracker

Behaviors	Name						
Successful	EX: Sam						
Participation/ Contributing	𝍸						
Sharing/Helping/ Collaborating							
Greeting a Guest							
Following Directions/ Staying on Task							
Encouraging/ Complimenting							
Problematic							
Off-task							
Off-topic/ Inappropriate Comment							
Disrespect/Teasing							
Complaining/Whining							
Arguing							
Interrupting							
UMAPA							

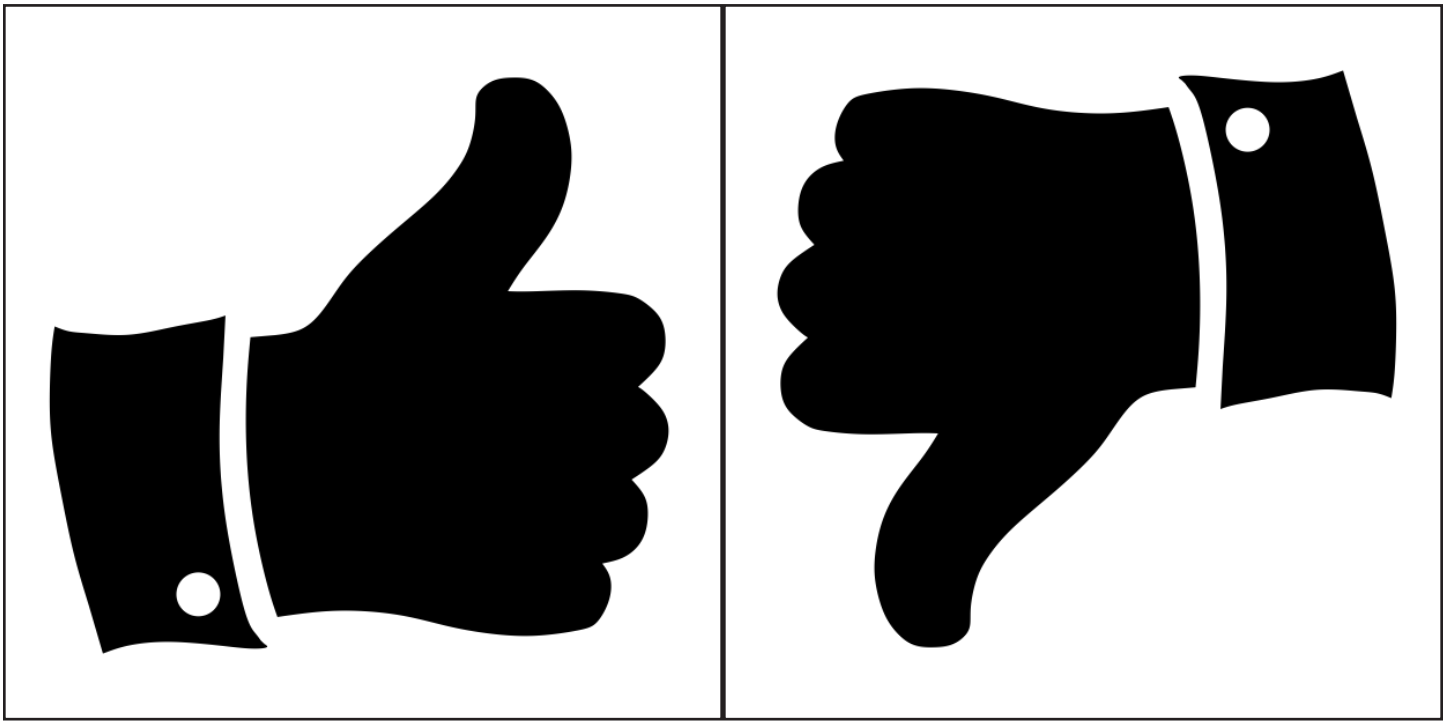
YES OR NO IMAGE EXCHANGE CARD

41.IEC.Y/N



THUMBS IMAGE EXCHANGE CARD

41.IEC.THUMB



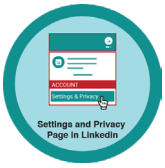
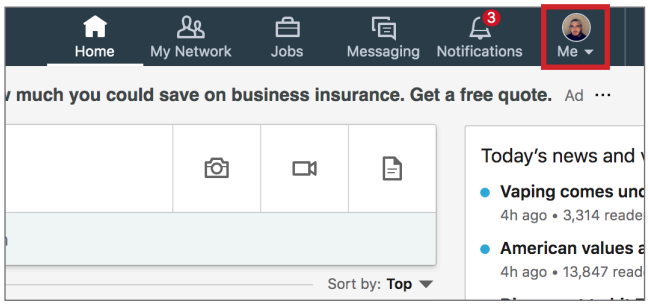


IMAGE EXCHANGE CARDS

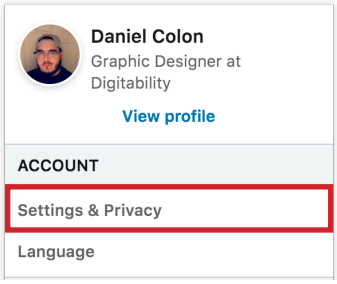
41.IEC.IMAGE

Notification Icon

Account Settings Button



Settings & Privacy Link



BADGE BOARD

41.BADGE

WORD WALL PRINTOUT

41.5.5

To access your Settings & Privacy page on LinkedIn, click the Account Settings Button. After you click the Account Settings Button, a dropdown will appear. Click the Settings & Privacy link.

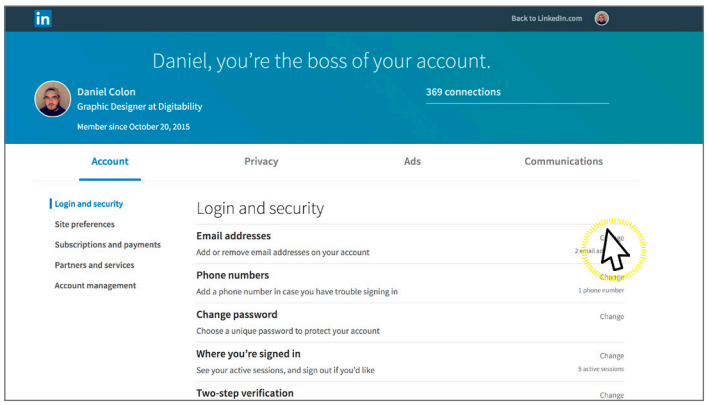
DIFFERENTIATION

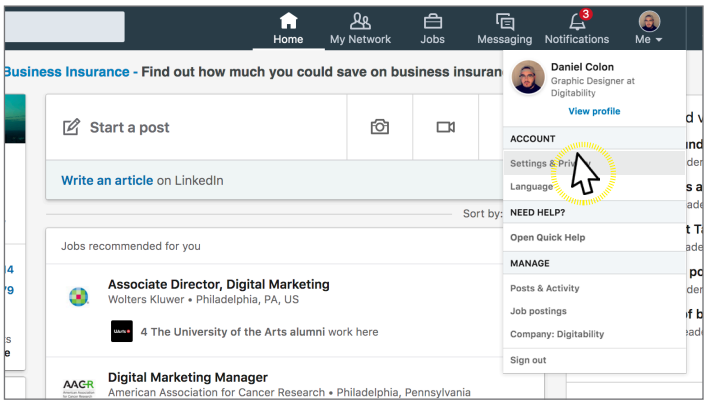
Choose to cut out badge and definition or only badge for your classroom wall.

T1 GETTING TO SETTINGS

EXIT TICKET | 41.5.6.1

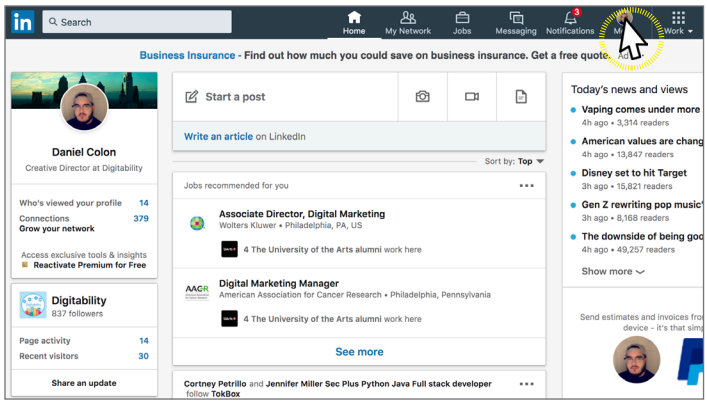
Directions: Label each step and put them in the order (1-3) to edit settings and privacy on LinkedIn.



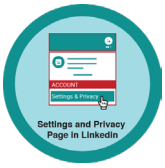


_____ # _____

_____ # _____



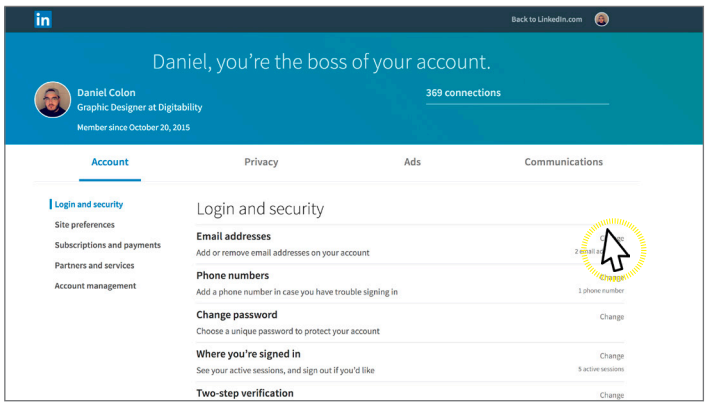
_____ # _____

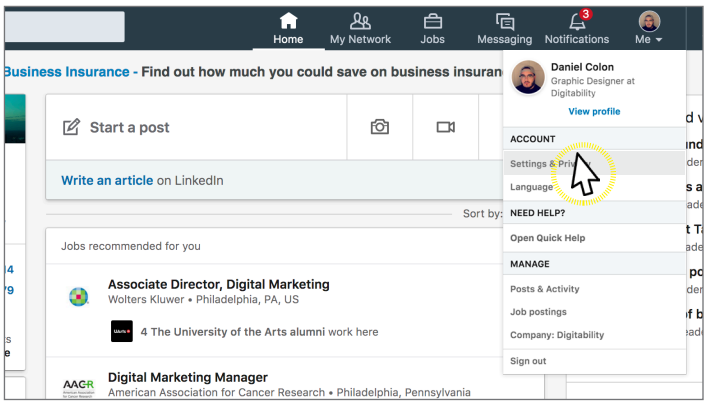


T2 GETTING TO SETTINGS

EXIT TICKET | 41.5.6.2

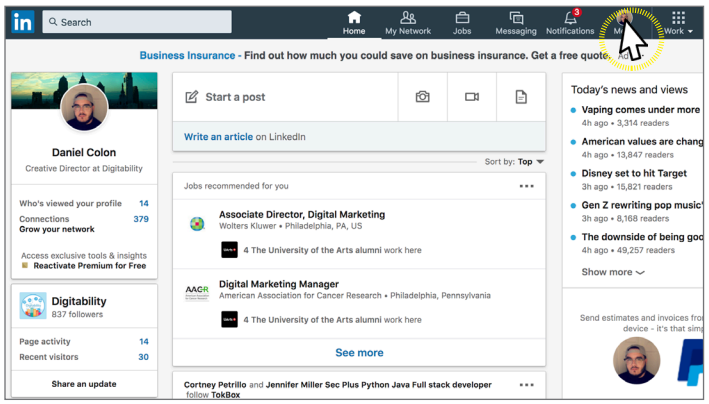
Directions: Read the label for each step and put them in the order (1-3) to edit settings and privacy on LinkedIn.



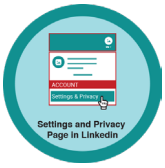


You can now edit your privacy and setting on this page. #____

Click the settings & privacy link. you will be taken to a new page. #____



Click the account settings button. A dropdown will appear #____

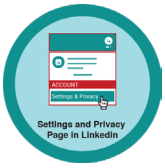


T3 TRACE 'N' LEARN

EXIT TICKET | 41.5.6.3

Settings & Privacy Page

To access your Settings Privacy page on LinkedIn, click the Account Settings Button.



MY DIGITABILITY EARNINGS TRACKER

Unit 41: Creating Content in LinkedIn | 41.5.7

DIRECTIONS: Keep this page safe! After each lesson, mark down the date and the dollars you earned.

Name: _____

	DATE:	DOLLARS EARNED:
LESSON 1: My Network Page		
LESSON 2: Jobs Page		
LESSON 3: Messaging Page		
LESSON 4: Notification Page		
LESSON 5: Settings and Privacy Page		
LESSON 6: Signing Out of Your Account		
LESSON 7: Creating Content in LinkedIn Master Badge		

TOTAL DOLLARS EARNED: